

MODULE 1: EXECUTIVE AWARENESS

Program Date: _____ Program Location: _____

The objective of this evaluation is to find out your perception of the value of this program. Please circle the number that most closely reflects your perception with 1 indicating strong agreement and 5 indicating strong disagreement.

I Program Format

- a. This program was about the right length 1 2 3 4 5
- b. The day of the week was appropriate 1 2 3 4 5
- c. The time of day was appropriate 1 2 3 4 5
- d. The class was about the right size 1 2 3 4 5
- e. The quality of the facility enhanced the learning experience 1 2 3 4 5

II Program Content

- a. The learning objectives were clearly stated 1 2 3 4 5
- b. The learning objectives were achieved 1 2 3 4 5
- c. I have a clear understanding of what a CSHMS is 1 2 3 4 5
- d. The workshop activities provided the skills necessary to write my part of the program. 1 2 3 4 5
- e. Based on this program, I will move forward in implementing a CSHMS for my company 1 2 3 4 5
- f. I have a clear understanding of how to implement the CSHMS for my company. 1 2 3 4 5
- g. I feel I have the understanding and skills necessary to complete the work I began in class 1 2 3 4 5

III Instructor Effectiveness

- a. The instructor has a mastery of the subject 1 2 3 4 5
- b. The subject was delivered in an interesting way 1 2 3 4 5
- c. The instructor was successful in elaborating on important points 1 2 3 4 5
- d. The instructor adequately addressed questions 1 2 3 4 5
- e. The instructor provided adequate opportunity for interaction 1 2 3 4 5
- f. The instructor was accessible throughout the program 1 2 3 4 5

IV Additional Comments:

Name (optional): _____

WORKSHOP EXERCISE – EA 1: MISSION STATEMENT

Points to consider when you are writing your company’s Mission Statement:

- ⇒ Does your Mission statement reflect your commitment to safety?
- ⇒ Is it a broad statement specifying you’re the purpose of your safety organization?
- ⇒ Is it achievable?
- ⇒ Is it a concise statement that is short enough for your people to remember?
- ⇒ Does it inspire ongoing support and commitment of your safety program?

My Company’s Mission Statement:



NOTES

WORKSHOP EXERCISE – EA 3: GOALS STATEMENT

Points to consider when you are writing your company’s Goals Statements:

- ⇒ Does your Goals statement address your safety concerns stated in your Mission and Vision statements?
- ⇒ Are they short enough for your people to remember?
- ⇒ Are they stated in a way that you know when the goal has been reached?
- ⇒ Are they measurable?
- ⇒ Are the goals achievable?
- ⇒ Are they easily understood?

My Company’s Goals Statement:



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WORKSHOP EXERCISE – EA 4: DUTIES & RESPONSIBILITIES

a. Executive:

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b. Company Safety Officer:

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c. Jobsite Safety Specialist:

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d. Employees:

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