Civil Engineering Key Request STUDENTS & POSTDOCS

DATE					
NAME		EMAIL			
		PHONE			
Graduate	Undergradua	te Cı	urrently employed with	ı CE De	epartment
Last 8 digits o	of your Lobo ID Car	${ m cd}$ (this is not your ${ m B}$	Banner ID)		
PI APPROVA	AL (REQUIRED)S	IGNATURE			PRINTED NAME
SWIPE C	ARD ACCESS				
Normal acc	ess hours for the ext	terior doors are	M-Sat 7:00am to 7:30)pm	
ROOM#	ACCESS TIMES REASON FOR ACCESS			EXPIRATION DATE	
			· · · · · · · · · · · · · · · · · · ·		
		-			· · · · · · · · · · · · · · · · · · ·
				-	
OFFICE/L	AB KEYS	<u> </u>			
ROOM # NAME		KEY NUMBER(S) REA		REAS	ON FOR ACCESS
		· · · · · · · · · · · · · · · · · · ·			

You will be issued a green Key Authorization Card by CE for each of the keys requested above.

- Take this card to the UNM Lock Shop, located at 1818 Camino del Servicio (behind of the Credit Union building on north campus, access from Yale),
- The Lock Shop has its own entrance and lobby in the Northeast corner of building 204
- Hours are 8:00am to 5:00pm, Monday through Thursday (closed on Fridays).
- In the event of a lost or stolen key, the Lock Shop will hold you responsible (not CE). There is a \$10 fee for each missing key.